

BUDGET HEARING AND REGULAR MEETING  
OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
AUGUST 14, 2017  
6:00 pm

Mayor Jeanne Dwyer opened the 2018 Budget Hearing at 6:00 pm. Council Members present were Dennis Kidwell, Jason Jenkins, Lew Donelson, and Dan Davies. Council Member Claire Smith was absent. A quorum was present. Also present were City Attorney Gary Thompson, City Clerk Karen Siffring, Deputy Fire Chief Melissa Crownover, Police Sergeant Joe Rogers, Building Inspector Joe Isabel and Codes Enforcement Officer Ralph Fitch.

The proposed and published 2018 budget was presented by Clerk Siffring. The Mayor asked for public comment. There were no comments from the audience. Council Member Kidwell made a motion to approve the 2018 budget as presented. The motion was seconded by Council Member Jenkins. The motion carried 4-0. The Mayor closed the Budget Hearing.

The Mayor opened the Regular Meeting.

1. APPROVAL OF MINUTES.

The Council was asked if there were changes to the agenda. The Mayor requested the addition of a presentation by AMR.

AMR representative Nicolas Philpott introduced Heather Pugh and explained as a civilian, she answered a medical emergency call before paramedics arrived. She administered CPR to a woman who was not breathing and without a heartbeat. Because of Ms. Pugh's efforts, she saved the life of the individual. After paramedics arrived on the scene, Ms. Pugh remained and took notes for the paramedics when needed. Mr. Philpott presented Ms. Pugh with a certificate of appreciation.

Council Member Donelson recommended the City begin honoring individuals on the police force and in the fire department for their efforts in saving lives by awarding letters of merit. He made a motion to issue letters of merit to Firefighter Les Ridenour, Firefighter Dustin Becraft, Police Chief Corey Murrison and Fire Chief Daniel Smith. The motion was seconded by Council Member Kidwell and passed 4-0. The Mayor noted that the City would also send an appreciation letter to Ms. Pugh.

2. SWEARING IN FIREFIGHTERS

All firefighter candidates were not present and swearing in was postponed until their arrival.

3. APPROVAL OF MINUTES.

Mayor Dwyer asked if there were changes to the minutes from the July 24<sup>th</sup> meeting. Council Member Donelson made a motion to accept the minutes as presented. The motion was seconded by Council Member Davies and carried 4-0.

4. CITY CLERK'S REPORT

- a. City Clerk Siffring presented the financial report for July. General income was \$8,533.75 and expenses were \$53,995.15.

Following are balances of the City's accounts as of July 31<sup>st</sup>, before reconciliation.

General Fund	\$51,284.80
Special Funds:	
- Restricted Mayor's Christmas Fund*	\$336.57
- Restricted Parks & Recreation Fund*	\$1,300.59
- Restricted Capitol Improvement*	\$62,142.00
- Restricted Special Equipment*	\$2,000.00
*Restricted funds are included in General Fund total.	
Money Market	<u>\$178,072.30</u>
Total	\$229,357.10

Street and Highway Fund	\$75,076.44
Sewer Construction Fund	\$457.77
Utilities Fund	\$79,870.12

- b. Clerk Siffring presented vouchers: General Fund vouchers 11339 - 11409 in the amount of \$34,437.24; Street and Highway Fund vouchers 1415 - 1417 in the amount of \$459.82; Sewer Construction Fun vouchers 1133 - 1134 in the amount of \$4,438.85; and Utilities Fund vouchers 1091 - 1094 in the amount of \$2,159.27; for a combined total of \$41,495.18. Council Member Jenkins made a motion to approve the vouchers in the amount of \$41,495.18. The motion was seconded by Council Member Davies and carried 4-0.

5. WORKSHOPS

- a. The Mayor suggested the Council consider incorporating a workshop at the beginning of the second meeting of each month. After discussion, the Council decided to include a 'Council Member Discussion' to the beginning of the second monthly meeting.

6. LOW PRESSURE SEWER SYSTEM UPDATE

- a. Mayor Dwyer presented the final sewer payment, Invoice #26 for Trinity Excavating and Construction. Unpaid bills from sub-contractors and the City would be subtracted from the total of the invoice. Attorney Thompson reported that the bond will be in place to guarantee the work completed. Council Member Donelson made a motion to approve paying the invoice in the amount of \$153,675.97. The motion seconded by Council Member Davies passed 4-0.

7. WATER SYSTEM PLAN

- a. Mayor Dwyer reminded the Council that on May 10<sup>th</sup> the grant to do the PER for the water project was approved. Shortly afterward the approval was resended because the City did not have clear ownership of the water system. The City has recently received the permit in the City's name for supplying water. but an agreement with the POA has not been reached. Attorney Thompson has been in communication with the attorney for the POA. The POA has requested an invitation for a joint meeting with the City. Council Member Donelson

made a motion to send an invitation to the POA to meet at the next meeting in August. The motion was seconded by Council Member Jenkins. It carried 4-0.

Three firefighters were sworn in by Clerk Siffring. The firefighters are Dustin Stuteville, Kendra Stuteville and Laura Ridenour.

8. GRANT FOR POLICE STATION

- a. Mayor Dwyer reported a potentially available grant for construction of a police station. Police Chief Murrison will work with the grant writer to provide needed information. An invoice was received from Pelofsky and Associates, Inc. in the amount of \$600.

9. ENFORCEMENT OF ORDINANCE 47 – PERMIT FOR OPEN BURNING

- a. The Mayor told the Council that, with the brush pile at the POA closed, there is expected to be more open burning on lots. The Ordinance is a reminder of restrictions of open burning. Police Sergeant Rogers recommended someone on the police force issue citations for illegal burning. However, the firefighters must testify in court on the incident. Council Member Donelson displayed a burn permit issued by the POA and voiced his concern of lack of information accompanying the permit. After much discussion, Attorney Thompson will draft ordinances that address this issue.

10. SANITATION REPORT

- a. Sanitation Operator Mike Page was absent but provided a written report. Pumps were run daily, locates were done as requested, east and west lift stations were clogged and capacitors on east lift station were replaced, breakers were repaired after a lightning strike, installed grinder and started up on lot 2291; flooding occurred and grinder pumps were dug up and repaired.

11. FIRE DEPARTMENT REPORT

- a. Deputy Chief Melissa Crowover reported Chief Smith is in the hospital and surgery is expected on Wednesday. In the Fire Department report there were 9 medical calls in July, the office is finished in the fire station and work is ongoing on the training room. Unit 617 has been repaired. Council Member Donelson made a motion to pay the \$3,011.16 invoice. The motion was seconded by Council Member Kidwell and passed 4-0.

12. POLICE DEPARTMENT REPORT

- a. In Police Chief Murrison's absence, Sergeant Rogers presented the police report stating incidences involving vehicle accidents, possession of controlled substances, theft, illegal tags, and felony fleeing and eluding police/possession of marijuana. One of the police vehicles overheated and is currently being diagnosed for the problem..

13. BUILDING INSPECTOR'S REPORT

- a. Building Inspector Isabell reported 52 inspections, 20 new permits including 3 new houses, 15 finalized projects, 108 projects still open and 48 administrative hours.

14. CODES ENFORCEMENT OFFICER'S REPORT

- a. Codes Enforcement Officer reported 20 properties inspected and 13 corrections issued, 8 corrections completed. All condemnation clean-ups are completed. Status is still needed on condemned property at 1846 Timber Valley.

15. OPEN FORUM

An attendee stated concern that an odor in the other building could be mold. The Council will look into it. There was additional discussion on open burning.

16. ADJOURN

- a. Council Member Donelson made a motion to adjourn. The motion was seconded by Council Member Davies and carried 4-0. The meeting adjourned at 7:32 pm.

Submitted by  
City Clerk Siffring