

REGULAR MEETING
 OF THE CITY COUNCIL
 OF LINN VALLEY, KANSAS
 JULY 10, 2017
 6:00 pm

Mayor Jeanne Dwyer opened the meeting at 6:00 pm. Council Members present were Dennis Kidwell, Claire Smith, Jason Jenkins, Lew Donelson, and Dan Davies. A quorum was present. Also present were City Attorney Gary Thompson, City Clerk Karen Siffring, Fire Chief Daniel Smith, Police Officer David Kline, Police Chief Corey Murrison, and Codes Enforcement Officer Ralph Fitch.

1. Mayor Dwyer asked if there were changes to the agenda. The Mayor requested the addition of Ann Keffer presentation, and an executive session. There were no other changes or additions.
2. Mayor Dwyer introduced Ann Keffer. Mrs. Keffer presented a proposal for a Christmas tree she will purchase for Linn Valley decorations. The proposed tree included lights and a star. Council Member Smith made a motion to authorize the Clerk to issue a purchase order for the tree. The motion was seconded by Council Member Kidwell and passed 5-0. The City will be reimbursed by Mrs. Keffer for full cost.
3. APPROVAL OF MINUTES.
 Mayor Dwyer asked if there were changes to the minutes from the June 26, and June 27 meetings. With no changes, the minutes stood as presented.
4. CITY CLERK'S REPORT
 - a. City Clerk Siffring presented the financial report for June. General income was \$119,060.00 and expenses were \$32,857.18. Income included Ad Valorem tax.

Following are balances of the City's accounts as of June 30th before reconciliation.

General Fund	\$193,559.87
Special Funds:	
- Restricted Mayor's Christmas Fund*	\$336.57
- Restricted Parks & Recreation Fund*	\$900.59
- Restricted Capitol Improvement*	\$62,142.00
- Restricted Special Equipment*	\$2,000.00
	*Restricted funds are included in General Fund total.
Money Market	<u>\$78,049.85</u>
Total	\$271,609.72

Street and Highway Fund	\$70,389.93
Sewer Construction Fund	\$396.62
Utilities Fund	\$71,588.40

- b. Clerk Siffring presented vouchers: General Fund vouchers 11282 - 11338 in the amount of \$58,170.03; Street and Highway Fund vouchers 1412 - 1414 in the amount of \$406.02; and

Utilities Fund vouchers 1085 - 1090 in the amount of \$2,431.17 for a combined total of \$61,007.22. Council Member Donelson made a motion to approve the vouchers in the amount of \$61,007.22. The motion was seconded by Council Member Jenkins and carried 5-0.

5. 2018 BUDGET

- a. Clerk Siffring presented a proposal for the 2018 budget. The new law limiting tax dollars was explained. It was noted that the mills will be decreased by approximately 1 mil. Assessments will be up. The Council decided to hold a workshop July 13th at 4:00pm to discuss the budget. The Council asked the clerk to provide additional information for the workshop.

6. WATER STUDY

- a. Attorney Thompson reported that the proposed water agreement with the POA was discussed by their Board and additional information was requested. These questions have not been presented to the Council or to Attorney Thompson. The Council agreed to wait until after the POA Board meets to determine further action. Attorney Thompson reported that additional steps were being taken to move the permit into the City's name.

7. MEETING REGARDING AMR

- a. Mayor Dwyer reported meeting with the Commissioners July 3rd and July 10th to discuss AMR hiring an EMT available in Linn Valley who can man the ambulance. A request for an analysis of ambulance placement and staffing in Linn County was made to AMR. The request was denied because Linn County was too small.

Council Member Jenkins made a motion have a 20 minute executive session for personnel reasons. The motion was seconded by Council Member Donelson and carried 5-0. The Council recessed to the executive session at 6:31pm. The Council returned at 6: 51 pm with no action taken.

Council Member Donelson made a motion to continue in executive session for personnel reasons for 20 minutes. The motion was seconded by Council Member Davies. The motion passed 3-0. Fire Chief Smith was asked to join the session. The Council recessed to the Council Chambers at 7:20 pm and returned at 7:40 pm with no action taken.

Council Member Jenkins made a motion to return to executive session for personnel matters for 10 minutes. The motion was seconded and carried 3-0. Council recessed to chambers at 7:45 pm and returned at 7:53 with no action taken.

8. EMERGENCY PLANNING COMMITTEE REPORT

Council Member Donelson informed the Council that there was no news to report. Future meetings have not been scheduled.

9. SANITATION REPORT

- a. Sanitation Operator Mike Page was absent but provided a written report. Pumps were run daily, locates were done as requested, wire was hooked up for meters on west lift station, repaired/replaced gasket on pump & oil bottle was found and pump reinstalled, worked on and replaced vacuum pump on east lift station.

10. FIRE DEPARTMENT REPORT

- a. Fire Chief Smith reported seven calls in June (5-medical, a mutual aid call, and a controlled burn). Unit 617 is out of service. Water was mixed with oil in the pump transmission. Chief Smith will find out repair cost and report back to the Council.

11. POLICE DEPARTMENT REPORT

- a. Police Chief Murrison presented the police report. There were eight arrests in June/early July and two non-injury accidents.

12. BUILDING INSPECTOR'S REPORT

- a. Building Inspector Isabell was not in attendance. His written report stated 58 inspections, 20 new permits including 1 new house, 7 finalized projects, 103 projects still open and 48 administrative hours.

13. CODES ENFORCEMENT OFFICER'S REPORT

- a. Codes Enforcement Officer reported 13 properties inspected and 13 corrections issued, 4 corrections completed. Ten condemnation clean-ups completed. Status is still needed on condemned property at 1846 Timber Valley.

14. OPEN FORUM

There were no questions or comments from the audience.

15. ADJOURN

- a. Council Member Jenkins made a motion to adjourn. The motion was seconded and carried 5-0. The meeting adjourned at 8:00 pm.

Submitted by
City Clerk Siffring